

Endorsement

Changes to the policy

This endorsement is dated 30 June 2019 and will apply to policies taken out, or with a renewal effective date, on or after this date. The information in this endorsement should be read with the last Policy booklet You received for the Policy specified in your Policy Schedule and any other applicable endorsement.

Important Information

External complaints are now administered by the Australian Financial Complaints Authority (AFCA).

AFCA is independent and administers the external segment of the general insurance industry's alternative dispute resolution scheme, approved by the Australian Securities and Investments Commission.

Our Complaints Handling Procedures

All references to the Financial Ombudsman Service Australia (FOS) in the Policy booklet are to be replaced with Australian Financial Complaints Authority (AFCA).

The AFCA contact Telephone, Website and Email details throughout the Policy booklet, are to be replaced by the following AFCA contact details:

Online: www.afca.org.au

Email: info@afca.org.au

Phone: 1800 931 678 (free call)

Mail: Australian Financial Complaints Authority
GPO Box 3, Melbourne VIC 3001.

EMPLOYER INDEMNITY POLICY

Good people to know.



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Introduction

1. Under the Act (defined below) an employer must obtain from an approved insurance office a Policy of insurance for the full amount of its liability to pay compensation under the Act, or Damages to any Worker employed by it.
2. The words “we”, “us”, “our” and “WFI” in this document refer to Insurance Australia Limited ABN 11 000 016 722 trading as WFI (WFI), which is an approved insurance office.
3. The words “you” and “your” in this document refer to the employer named in the Schedule to this document.
4. You have applied in writing to be covered by this Policy upon payment of an agreed premium.
5. We have therefore agreed to issue this Policy to cover you for the Policy Period, on the following terms.

Definitions

6. The following definitions apply to the words used in this document. As a reminder, the first letters of the words are printed in upper case.

“**Act**” means the *Workers’ Compensation & Injury Management Act 1981* as amended and replaced from time to time, including any subordinate rules and regulations.

“**Acts of Terrorism**” means any act (on or before the final day referred to in the *Workers’ Compensation and Injury Management (Acts of Terrorism) Act 2001*) including but not limited to the use of force or violence and/or threat thereof, of any person or group(s) of persons whether acting alone or on behalf of or in connection with any organisation(s) or government(s), which from its nature or context is done for, or in connection with, political, religious, ideological, ethnic or similar purposes or reasons including the intention to influence any government and/or to put the public, or any section of the public, in fear.

“**Business**” means the business, occupation, trade or profession described in the Schedule.

“**Common Law Liability**” means your liability:

 - (a) to a Worker for Damages;
 - (b) under the *Fatal Accidents Act 1959* as amended for an Injury causing the death of a Worker;
 - (c) under the *Law Reform (Miscellaneous Provisions) Act 1941* as amended for an Injury causing the death of a Worker; and
 - (d) under the *Law Reform (Contributory Negligence and Tortfeasors’ Contribution) Act 1947* as amended for an Injury to a Worker.

“**Contractors**” means any person(s) engaged by you under a contract for service.

“**Damages**” means damages due, claimed or paid independently of the Act.

“**Injury**” means injury as defined by the Act.

“**Policy**” means this document, the Schedule, any endorsement, policy clauses, the proposal or application for this policy, and any Remuneration declaration or estimate pertaining to the Policy Period.

“**Policy Period**” means the period of insurance commencing at 4.00pm on the start date shown in the Schedule and ceasing at 4.00pm on the end date shown in the Schedule, and any subsequent period for which the Policy is renewed.

“**Remuneration**” means remuneration as defined by the Act and includes:
all wages, salaries, remuneration, commissions, bonuses, overtime, allowances and the like, directors’ fees, superannuation contributions (except those made by force of law), fringe benefits, and all other benefits paid (whether paid in cash or non cash benefits such as vehicles, equipment, mortgage payments, travel, school fees etc.) to or in relation to a Worker (including working directors declared as such to us) or to Contractors, before deduction of income tax.

“Remuneration” does not include termination payments, retirement pay, retrenchment pay in lieu of notice, pensions, “golden handshakes”, or weekly payments of workers’ compensation.

“**Schedule**” means the document pertaining to this Policy and titled “Policy Schedule”.

“**Worker**” means:

 - (a) a person who is defined as a worker by the Act;
 - (b) a person in respect of whom you are deemed to be an employer pursuant to Section 175 of the Act;
 - (c) a person deemed to be your Worker pursuant to Section 175AA of the Act;
 - (d) a working director as defined in Section 10A of the Act if you have complied with Section 160 of the Act in respect of that working director.

Workers' Compensation Insurance

7. If during the Policy Period a Worker suffers an Injury and you are liable under the Act to make any payment in respect of the Injury, we will indemnify you against that payment and in addition, will pay all reasonable costs and expenses you incur with our written consent.

Common Law Insurance

8. If:
 - (a) you incur Common Law Liability for an Injury during the Policy Period;
 - (b) the injured Worker is entitled to recover from you in respect of the Injury both workers' compensation under the Act and Damages at common law (subject to section 92 of the Act), or would have been entitled to so recover from you in respect of the Injury if he or she had not died; and
 - (c) you are entitled to indemnity from us under this Policy for that workers' compensation liability (or would be so entitled if a claim were made),

then we will indemnify you against any Damages you are liable to pay, and reasonable legal costs you incur with our written consent, for the Common Law Liability subject to the policy limit of the Common Law Insurance and the Exclusions and Conditions of this Policy.

Policy Limit of the Common Law Insurance

9. We will not pay more than the agreed amount specified in the Schedule (an amount that is not less than \$50,000,000) for Common Law Liability and costs in respect of any one event, regardless of how many Workers are injured by that event.

Exclusions

1. The following exclusions apply to the Workers' Compensation Insurance provided at paragraph 7 and the Common Law Insurance provided at paragraph 8.

We will not indemnify you against:

- (a) claims directly or indirectly occasioned by any happening through or in consequence of war, invasion, acts of foreign enemies, hostilities whether war be declared or not, civil war, rebellion, revolution, insurrection, military or usurped power, or Acts of Terrorism;
 - (b) claims for pneumoconiosis, mesothelioma, lung cancer or diffuse pleural fibrosis arising from employment in any mine or mining operation or claims in respect of other industrial diseases as may be specified by the Minister from time to time, under Section 151(a)(iii) of the Act, as amended and replaced.
2. The following exclusions apply to the Common Law Insurance provided at paragraph 8.

We will not indemnify you against liability:

 - (a) to anyone other than the Worker who suffered the Injury, except for liability under the Acts mentioned in the definition of "Common Law Liability";
 - (b) in respect of an Injury which occurs outside the Commonwealth of Australia or in respect of a claim brought against you outside the Commonwealth of Australia;
 - (c) to:
 - (i) a person of whom you are an employer only by virtue of Section 175 of the Act; and
 - (ii) a person who is your Worker only by virtue of Section 175AA of the Act;
 - (d) in respect of exemplary or punitive damages;
 - (e) against which (at the time of the Injury) you were required by any law to insure yourself, even if you did not comply with that law. We will, however, indemnify you against such liability to the extent that it exceeds the amount which is or would have been payable under the compulsory Policy, subject to the terms and conditions of this Policy.

Conditions

The insurance cover provided by this Policy is provided upon the following additional terms:

1. **Misrepresentation:** The proposal or application for this insurance, and any other information supplied to us by you or on your behalf, form the basis of this Policy and must contain no misrepresentations, whether innocent or otherwise.
2. **Notices:** Every notice or communication given or made to us under this Policy must be delivered in writing to our office from which the Policy was issued. Delivery in writing may be electronic.
3. **Notice of Injuries:** You must notify us of any Injury as soon as practicable and you must send us every written notice of claim or legal proceedings and information as to any verbal notice of claim or legal proceedings, immediately after you receive it.
4. **Litigation, Settlement or Admission of Liability:** You must not incur any expense of litigation or make any payment (including weekly payments and medical expenses), settlement or admission of liability in respect of any Injury to or claim made by any Worker, without our written consent.
5. **Use of your name:** Once we agree that you are entitled to be indemnified by us, we are entitled to use your name in any legal proceedings and to exercise any rights you may have against anyone to recover any payments that we make on your behalf. When we require it, you must execute any necessary documents to assist us in taking action in your name.
6. **Your assistance:** In respect of any Injury, you must give us any information, documents and assistance we request, and otherwise cooperate with us in the management, defence or settlement of any claim.
7. **Reasonable Precautions:** You must take all reasonable precautions to prevent Injury to Workers and must comply with all relevant laws, including the **Occupational Safety and Health Act 1984** as amended and replaced, and Regulations.
8. **Right of Inspection:** After an Injury to a Worker, you must (as far as reasonably practicable), not alter, repair or dispose of any works, machinery, plant, tools or equipment involved in the Injury or documents pertaining to the Injury without our consent (which will not be unreasonably withheld).
We may, at all reasonable times, inspect the works, machinery, plant, tools, equipment and documents pertaining to the Injury.
9. **Premium Calculation:** The first premium and every renewal premium payable to us will be calculated on the amount of the Remuneration (as defined above) you estimate you will pay or be liable to pay during the year following the inception or renewal of the Policy. Your estimate must include all amounts you estimate you will pay Contractors.
You must provide to us within one month after the expiry of each year of the Policy Period, a statement of the aggregate amount of all Remuneration paid or payable by you in fact in that year, and when required, the number of Workers and Contractors you employed or engaged in that year. The Remuneration you declare must include all payments you made to Contractors. If the amount of the Remuneration, the number of Workers and Contractors or the type of Business in which they were engaged, differs from the information on which the premium for that year was calculated, the premium will be adjusted and you must pay a further premium to us or we will refund premium to you, subject to our retaining a customary minimum premium.
Except for declared working directors, the calculation of premium is unrelated to the rate of weekly payments of compensation prescribed by the Act.
10. **Remuneration Record:** You must keep accurate and up-to-date records (“Your Remuneration record”) of the names of, amounts you pay to, and dates of payments to your Workers and Contractors.
11. **Inspection of Remuneration Record:** You must at all times (not limited to the Policy Period) allow any officer authorised by us to inspect Your Remuneration record.
12. **Assignment:** You must not assign your interest in this Policy without our written consent.
13. **Waiver:** You must not rely on any waiver of any provision of this Policy unless we have confirmed the waiver to you, in writing.
14. **Cancellation:** Subject to our being permitted by WorkCover WA to do so, we may cancel this Policy and, in that event, you must supply us with a correct account of all Remuneration you have paid in the most recent year of the Policy Period up to the cancellation. We will adjust the premium as described above and refund any unearned premium.

Contact Us

Call **1300 934 934** for your local office.

wfi.com.au



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